



DEHCHO LAND USE PLANNING COMMITTEE

2012-2013 Year-End Activity Report

March 29, 2013

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Re: 2012-2013 Year-End Activity Report

This is the 2012-2013 Year-End Activity Report from the Dehcho Land Use Planning Committee.

Do not hesitate to call me if you have any questions regarding this report.

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Joachim Bonnetrouge, Chair
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EXECUTIVE SUMMARY

The Dehcho Land Use Planning Committee is in the final stages of revising the Draft Interim Plan. The Committee made significant progress. The Draft Interim Plan can be released for review pending direction from the Dehcho Main Table on the zoning of the two areas not included in the final proposed boundaries for Edehzhie and replacement of a federal representative to the Committee. In 2012-13, the priority was to update Dehcho communities on the status of the Draft Interim Plan by holding community information sessions, workshops with Dehcho resource managers and Dehcho leaders and developing a new one page format for the annual report which was mailed to all Dehcho households and businesses. The Committee completed a land use plan terminology workshop to assist with the implementation of the plan. Products included a plain language glossary and video clips to be posted on the website as a resource for interpreters. The Committee also initiated a scholarship for a Dehcho resident and hired a summer student to provide youth with an opportunity to consider land management as a future career choice. In January 2013, the Committee held a Strategic Planning Workshop to develop a 2013-14 workplan and prepared an outline for a five year plan to identify key tasks to complete an interim plan and prepare for implementation.

In 2012-2013, the Committee held:

- 12 Committee meetings
- 4 Working Group meetings
- 7 Main Table updates
- 5 Community Information Sessions
- 1 Dehcho First Nations update
- 6 Workshops
- 1 Dehcho Stakeholder Session

Details regarding the dates and locations of Committee meetings, Working Group meetings, Main Table updates, Dehcho First Nations updates, Workshops and Stakeholder Sessions follow:

Dehcho Land Use Planning Committee Meetings

1. May 3, 2012 – Conference call
2. May 24, 2012 – Fort Providence
3. June 15, 2012 – Conference call
4. July 11, 2012 – Annual General Meeting, Fort Providence
5. July 11, 2012 – Fort Providence
6. November 22, 2012 – Conference call
7. December 18, 2012 – Conference call
8. January 15, 2013 – Fort Providence
9. February 8, 2013 – Fort Simpson
10. February 20, 2013 – Conference call
11. March 5, 2013 – Conference call
12. March 21, 2013 – Conference call

Dehcho Land Use Planning Working Group Meetings

1. May 16, 2012 – Conference call
2. June 4, 2012 – Conference call
3. June 20, 2012 – Conference call
4. June 29, 2012 – Conference call

Main Table Updates

1. May 23, 2012 – Joachim Bonnetrouge teleconference with Main Table
2. June 21, 2012 – Report provided to Main Table
3. November 6, 2012 – Joachim Bonnetrouge teleconference with Main Table
4. December 11, 2012 – Joachim Bonnetrouge teleconference with Main Table
5. January 16, 2013 – Joachim Bonnetrouge teleconference with Main Table
6. February 21, 2013 – Joachim Bonnetrouge teleconference with Main Table
7. March 19, 2013 – Joachim Bonnetrouge teleconference with Main Table

Dehcho First Nations Updates

1. June 27, 2012 – Annual Assembly, Fort Simpson

Dehcho Community Information Sessions

1. April 3, 2012 – Fort Simpson
2. April 10, 2012 – Kakisa
3. April 10, 2012 – Fort Providence
4. April 11, 2012 – Hay River Reserve
5. January 31, 2013 – Trout Lake

Workshops

1. October 29-30, 2012 – Dehcho Resource Managers. Fort Providence
2. December 12, 2012 – Dehcho Leadership Workshop, West Point First Nation
3. January 14, 2013 – Committee 2013-14 Strategic Planning Workshop
4. February 6-7, 2013 – Dehcho Resource Managers, Fort Simpson
5. February 14, 2013 – Dehcho Leadership Workshop, Fort Providence
6. March 26-28, 2013 – Terminology Workshop, Kakisa

Dehcho Stakeholder Sessions

1. June 19, 2012 – Mackenzie Valley Land and Water Board, Yellowknife

Introduction

The Dehcho Land Use Planning Committee is at Step 9 of the Work Plan for developing an Interim Dehcho Land Use Plan, as per the April 2007 Terms of Reference and Workplan. This report describes the key activities of the Dehcho Land Use Planning Committee in 2012-13.

Revising the June 2006 Draft Dehcho Interim Land Use Plan

The Committee was formally established in February 2002 under the Authority of *the Dehcho First Nations Interim Measures Agreement (IMA)*.¹ The purpose of the Committee is to develop an Interim Land Use Plan (Plan) for the Dehcho territory for lands outside existing municipal boundaries and the Nahanni National Park Reserve. In February 2003, the Committee formally adopted the Draft Guidelines for the Development of a Dehcho Interim Land Use Plan as its Terms of Reference.

A final draft plan was presented and approved by the Dehcho Assembly in June 2006. However, the Governments of Canada and the Northwest Territories did not accept the draft Interim Plan because of the proposed balance of lands for conservation and lands for development.

On April 27, 2007, the Dehcho First Nations, the Governments of Canada and the Northwest Territories ("the Parties"), agreed to the Terms of Reference and Work Plan to guide the revision of the June 2006 final draft Land Use Plan. These documents guide the Committee's work.

Mission Statement

The Land Use Planning Committee's mission is to continue developing a draft Dehcho Interim Land Use Plan consistent with the Terms of Reference and the Dehcho First Nations Interim Measures Agreement (IMA). The Interim Plan will balance economic, social, environmental and cultural needs and interests.

These are the objectives of the planning process from the April 2007 Terms of Reference and Work Plan:

- (a) To continue developing an Interim Land Use Plan for the Dehcho Territory (excluding lands within existing municipal boundaries and Nahanni National Park Reserve) which promotes the social, cultural and economic well being of residents and communities in the Dehcho Territory, having regard the interests of all Canadians.
- (b) To consider the principles of respect for the land, as understood and explained by the Dehcho Elders, and sustainable development in developing the Interim Land Use Plan, which shall provide for the conservation, development and utilization of the land, waters and resources in the Dehcho territory.
- (c) The Dehcho Final Agreement will take into consideration the work of the Committee.

¹ http://www.ainc-inac.gc.ca/pr/agr/dci_e.pdf

- (d) To develop, following the approval of the Dehcho Interim Land Use Plan, concurrent with the Dehcho Process negotiations, a Dehcho Land Use Plan which takes into account the provisions of the Dehcho Final Agreement, including any necessary conformity requirements.

Membership

The Dehcho Land Use Planning Committee, established as a non-profit Society with an office located in Fort Providence, NT, is comprised of the following members:

- (a) Dehcho First Nations – 2 appointees;
- (b) Canada - 1 appointee;
- (c) GNWT – 1 appointee;
- (d) Chairperson – 1 person appointed by the other members of the Committee, who shall serve as Chairperson of the Committee.

The Chair is Joachim Bonnetrouge. Dehcho First Nations representatives are Herb Norwegian and Allen Bouvier (appointed July 2012). GNWT representative is Shannon Cumming. Federal representative Bob Overvold resigned in July 2012 and was not replaced by March 31, 2013.

Goals, Objectives and Activities for 2012-2013

The 2012-2013 workplan (revised July 2012) and budget described goals, objectives and activities. The primary goal to complete the revised Interim Dehcho Land Use Plan was not met. However, significant progress was made as the draft Interim Plan as the Rolling Draft is ready for review by the Parties, pending direction from the Dehcho Main Table on zoning of the 2 areas excluded from Edehzhie.

Four of the seven objectives were completed as follows:

- 1. Bimonthly meetings of the Committee were held. In addition to five face-to-face meetings, the Committee held seven teleconferences.
- 2. Four working group teleconferences were held to address outstanding technical issues and continue review and revision of the text of the Rolling Draft.
- 3. Specialized consulting services were retained to revise the text of the Rolling Draft.
- 4. GIS expertise was retained to complete updating the zoning maps in October 2011.

The objective to develop and implement a new communications strategy was partially achieved as sessions to update communities on the status of the plan began in February 2012 at the request of the DFN Leadership.

The final two objectives (developing an implementation strategy and printing the revised Interim Land Use Plan) have been deferred to 2013-2014.

The annual activities of the Dehcho Land Use Planning Committee are outlined in Table 1. Activities related to an internal review by the Parties of the revised interim plan and approval of the revised interim plan have been deferred. This year's highlights included:

- 1. Two initiatives aimed at promoting a career in Dehcho land management by hiring a summer student and awarding a scholarship.

2. Raising the public profile of the draft Interim Plan, which was the main priority of the Committee, by updating Dehcho communities and residents on the status of the draft Interim Plan. This was done by holding five community information sessions, 2 workshops with Dehcho leaders, two workshops with Dehcho resource managers and developing a new, one page format for the 2011-12 Annual Report that was mailed to all Dehcho household and Dehcho stakeholders.
3. Holding a Strategic Planning Workshop to develop the 2013-14 workplan
4. Undertaking a land use planning terminology workshop which resulted in a plain language glossary and video clips to be posted to the Committee website as resource material for interpreters
5. Preparing an outline for a five year plan which identifies key steps to complete an interim plan and prepare for implementation.

Table 1: 2012-2013 Annual Activity Report

<p>Spring 2012</p> <ol style="list-style-type: none"> 1. April – Completed community information sessions (Fort Simpson, Kakisa, Fort Providence, Hay River Reserve) 2. Committee Meetings (May 3 and May 24) 3. Main Table Updates (May 24)
<p>Summer 2012</p> <ol style="list-style-type: none"> 1. Committee Meetings (Jun 15, July 11, Sep 25) 2. Working Group meetings (May 16, June 4, 20, 29) 3. June – summer student hired, Dwight McLeod 4. June – Audit completed 5. June – completed Cool Facts flyer and displays on Dehcho Land Use Plan to be used for public presentations 6. June 27, 2012 – Dehcho First Nations Annual Assembly – update 7. July 11, 2013 – AGM held 8. August – filings with NWT Societies Registrar completed 9. September – 2011-12 Annual Report completed in a new format and sent by mail to all Dehcho households 10. September – first Leo Norwegian Dehcho Land Use Planning Scholarship awarded to Jarrett Hardisty from Fort Simpson who is studying environmental sciences at Lethbridge University
<p>Fall 2012</p> <ol style="list-style-type: none"> 1. Committee Meetings (Oct 23, Nov 22, Dec 18) 2. December – 2011-12 Annual Report mailed to all Dehcho stakeholders 3. December 12, 2013 – Workshop for Dehcho First Nations Leadership on building the Interim Dehcho Land Use Plan 4. Main Table Updates (Nov 6, Dec 11)
<p>Winter 2013</p> <ol style="list-style-type: none"> 1. January – Strategic Planning Session – prepared draft 2013-14 workplan which focuses on updating Dehcho stakeholder groups, completing Rolling Draft and developing plan to prepare for implementation 2. Committee Meetings (Jan 15, Feb 8, Feb 20, Mar 5, Mar 21)

3. Main Table Updates (Jan 16, Feb 21, Mar 19)
4. January 31, 2013 – Presentation to Elders and Chief and Council, Sambaa K'e Dene Band, Trout Lake
5. February 6-7, 2013 – 2nd workshop to Dehcho Resource Managers on proposed Interim Plan held in Fort Simpson
6. February 14, 2013 – Workshop for Dehcho First Nations Leadership on using a land use plan
7. March 26-28, 2013 – Workshop to develop Dene translations of Dehcho land use terms held in Kakisa
8. March - 2012-2013 Annual Activity Report completed
9. March - 2013-2014 Budget Proposal completed

Budget

The lack of a federal representative for two thirds of the year and waiting for direction from the Dehcho Main Table regarding zoning of two areas removed from Edehzhie resulted in an approximate underexpenditure of \$53,000 due to deferral of several key tasks, including committee meetings in August, September and October, the release of a draft Interim Plan for review and a "Preparing for Implementation" plan.

Conclusion

The Dehcho Land Use Planning Committee continues to make progress to revise the May 2006 Draft Land Use Plan in accordance with the 2007 Terms of Reference and Workplan. Significant steps were made to bring the Committee closer to completing the revisions, as per the April 2007 Work Plan and Terms of Reference. However, further progress requires direction from the Dehcho Main Table on the zoning of the two areas not included in the proposed final boundaries for Edehzhie and a replacement of the federal representative to the Committee.

In 2012-2013, the Committee initiated 2 new projects aimed at encouraging Dehcho youth to consider a career in land management. These were hiring a summer student and awarding a scholarship to a Dehcho resident. The Committee also invested considerable energy to fulfill the priority of raising the public profile of the draft Interim Dehcho Land Use Plan by completing community information sessions, holding workshops for Dehcho leaders and Dehcho resource managers and preparing a new, easy to read, format for the 2011-12 annual report that was mailed to all Dehcho households, businesses and stakeholders. The Committee undertook a land use plan terminology workshop to assist with the implementation of the plan. Products included a plain language glossary and video clips to be posted on the website as a resource for interpreters. The Committee held a Strategic Planning Workshop to develop the 2013-14 workplan and prepared an outline for a five year plan which identifies key steps to complete an interim plan and prepare for implementation.

2012-2013 Year-End Activity Report

Table 2: 2012-2013 Year End Variance (to be confirmed during audit)

March 31 - DRAFT 2012_2013 BUDGET Update																
BUDGET ITEMS:	BUDGET	ACTUAL April	ACTUAL May	ACTUAL June	ACTUAL July	ACTUAL August	ACTUAL September	ACTUAL October	ACTUAL November	ACTUAL December	ACTUAL January	ACTUAL February	ACTUAL March	FORECAST	TOTAL	VARIANCE
Committee:																
Honoraria																
1. Chair	24,556	1,300	2,762.50	1,950.00	1,137.50	975.00	812.50	1,137.50	1,950	975.00	1,300.00	2,925.00	3,412.50		20,638	3,918.50
2. Members	17,400	675	900.00	787.50	1,350.00	-	-	-	-	-	1,350.00	787.50	675.00		6,525	10,875.00
Meetings:																
1. Travel	10,000	-	1,795.94	893.57	1,086.86	-	-	-	-	-	367.77	-	520.30		4,664	5,335.56
2. Accommodation	7,250	-	743.10	148.62	-	-	-	-	-	-	312.62	307.50	317.75		1,830	5,420.41
3. Meals/Incidentals	6,750	-	1,217.33	184.00	549.06	-	-	-	-	-	304.00	192.50	250.00		2,697	4,053.11
4. Meeting Expenses	1,000	-	-	-	-	-	-	-	-	-	87.01	192.00	-		279	720.99
Staff:																
Office Manager	78,777	5,647.58	6,275.08	6,275.08	6,275.08	9,412.62	6,275.08	6,275.08	6,275.08	6,275.08	6,350.35	6,400.58	14,081.29		85,818	- 7,040.98
Casual Employee (Summer Student)	4,576			280.80	2,485.60	1,809.60							2,246.40		6,822	- 2,246.40
Employer Paid Benefits (CPP, EI, WCB)	3,910	628.61	630.62	285.50	268.96	186.49	36.80	14.00	-	-	666.66	642.87	1,425.14		4,786	- 875.65
Benefits Paid to Employee	39,722	1,252.42	1,391.58	1,391.58	1,391.58	2,087.37	1,391.58	1,391.58	1,391.58	5,670.21	1,391.58	1,391.58	2,226.53		22,369	17,352.83
Training	5,000			807.72	-	-	1,524.12	-	-	-	-	7,759.00	5,302.41		15,393	- 10,393.25
Staff Travel	6,000	-	-	-	-	-	-	79.89	-	-	413.25	1,255.30	-		1,748	4,251.56
Gas for Vehicle	2,400	-	38.83	-	93.03	-	84.54	-	-	123.81	109.60	152.76	84.40		687	1,713.03
Office:																
Rent	45,600	2,821.82	2,817.72	2,817.72	2,817.72	2,817.72	2,817.72	2,817.72	2,817.72	2,817.72	2,817.72	2,817.72	8,817.72		39,817	5,783.26
General Supplies	9,000	291.70	332.61	282.87	1,460.46	475.99	1,811.59	732.26	579.69	218.22	1,151.40	4,933.98	4,143.60		16,414	- 7,414.37
Telecommunications	16,800	1,553.04	1,003.18	1,116.49	1,717.58	1,622.18	1,037.46	797.03	1,329.86	862.73	1,144.18	1,078.85	1,433.44		14,696	2,103.98
Photocopier	2,540	-	45.39	-	569.95	54.93	-	122.90	-	-	135.54	-	-		929	1,611.29
Insurance	4,100	4,831.00	-	-	-	-	-	-	-	-	-	-	-		4,831	- 731.00
Repairs, Maintenance, & Capital	16,400	218.12	-	226.16	394.62	1,347.87	-	655.99	592.30	-	-	315.98	26,283.00		30,034	- 13,634.04
Library/Publication Acquisitions	150	-	-	-	-	-	-	-	-	-	-	-	-		-	150.00
Professional Services	8,000	-	-	7,120.53	-	294.68	-	-	-	-	-	-	-		7,415	584.79
Scholarship	1,000	-	-	-	-	-	-	-	1,000	-	-	-	-		1,000	-
Plan Developments and Implementation:																
Technical Consultants	6,000	-	-	-	-	-	-	-	-	-	-	-	1,820.00		1,820	4,180.00
1. Senior Management Consultant	66,000	-	-	10,774.05	-	12,206.08	-	5,300.00	-	4,300.00	-	8,796.40	4,271.15		45,648	20,352.32
2. Contractor(s) - GIS	6,000	-	-	2,120.00	-	-	-	-	-	-	-	-	-		2,120	3,880.00
Legal Drafting	10,000	-	-	-	-	-	-	-	-	-	-	-	-		-	10,000.00
Consultations /Workshops (WGM/Assemblies,etc)	76,000	6,764.19	-	9,088.56	- 1,147.28	-	318.11	10,747.56	2,637.45	10,073.80	360.57	14,950.42	19,226.10		73,019	2,980.52
Printing & Reproduction	3,000	-	-	-	-	-	-	2,200.94	-	-	-	-	-		2,201	799.06
Website & Advertising	13,500	451.00	1,035.22	5,184.23	936.33	461.25	451.00	482.32	1,164.48	451.00	563.75	451.00	12,428.62		24,060	- 10,560.20
TOTALS:	491,431	26,434.48	20,989.10	51,734.98	21,387.05	33,751.78	16,560.50	32,754.77	19,738.16	31,767.57	18,826.00	55,350.94	108,965		438,261	53,170.32
DIAND CONTRIBUTION:	488,415.00	36,631	36,631	36,631	36,631	36,632	36,631	36,631	36,631	36,631	36,631.00	36,631	36,631		439,573	
Contribution: LTA (Summer Student)	2,016.00					2,016									2,016	
Contribution: Scholarship	1,000.00								1,000						1,000	
															HOLDBACK	48,842
															TOTAL	491,431